

RESOLUTION 24- 2001

A RESOLUTION AUTHORIZING THE CITY MANAGER TO CREATE POLICIES AND DOCUMENTATION FOR THOSE REQUESTING GRANT FUNDING

WHEREAS, we recognize that most grant requests come from excellent organizations doing wonderful things within Mt. Juliet and the surrounding areas. Whether or not we choose to fund them is not a value judgment or a determination as to whether we approve of the activity, and

WHEREAS, our decision will be based on whether funding of such requests fit the goal and role of government in Mt. Juliet, impacts the citizens positively, and is fiscally wise based on budgetary considerations, and

WHEREAS, the total amount of money available for grants each fiscal year, may be no more than 4% of the local sales tax collected in the previous year, and

WHEREAS, the city has a limited amount of funds available and wishes to manage it wisely, and

WHEREAS, there are numerous grant requests representing good causes made to the city each year and the commission requires detailed information to make a fiscally sound evaluation, and

WHEREAS, we desire that every recipient be accountable for any received funds, and

WHEREAS, we believe that every request should clearly show the benefit to the citizens of Mt. Juliet, and

WHEREAS, we believe that those requesting funds must show that they are good financial managers and that this would be a good investment for the city.

WHEREAS, we will NOT consider grants to those who do not meet the criteria above.

NOW, THEREFORE BE IT RESOLVED by the City of Mt. Juliet, Wilson County, Tennessee as follows:

The City manager is authorized and directed to create policy, procedures and documentation for those wishing to request grant funding from the city. The minimal requirements will include the following:

1. Forms must be filled out and all documentation provided by the specified date to be considered. The form will contain:
 - a. Identity of the contact person.

- b. A copy of last year's budget and financial statement, copy of current budget.
 - c. Detailed description of how the requested funds will be spent
 - d. Detailed description of how the previous year's grant was spent
 - e. Documentation showing how many Mt. Juliet citizens are impacted.
 - f. A letter stating why you believe the citizens of Mt. Juliet should provide you with funding.
 - g. All current sources of funding.
2. The head of the organization (or approved alternate) must make a short presentation to the commission on the specified date to be considered.
 3. If a person/organization is requesting funds and has received funds in the past, they must provide the commission with an audit report confirming that the funds were spent as specified to the commission.
 4. The former grantee also must show that they have managed the organization/funds wisely and have ~~actually spent less than anticipated due to~~ shown ^{SL} wise fiscal planning and leadership.

PASSED:

FIRST READING:

6/11/01

ATTEST:

Sheila Lockett
Sheila Lockett, CMC
City Recorder

APPROVED AS TO FORM:

Lawrence D. Wilson
Lawrence D. Wilson
City Attorney

Kevin D. Mack
Kevin Mack, Mayor

James Bradshaw
James Bradshaw, Vice-Mayor

Ed Hagerty
Ed Hagerty, Commissioner

Ray Justice
Ray Justice, Commissioner

Larry Marchese
Larry Marchese, Commissioner

Robert Shearer
Robert Shearer, City Manager