

APPLYING FOR A POOL PERMIT?

PLEASE VISIT OUR NEW ONLINE PORTAL TO REGISTER AND APPLY FOR ALL PERMITS NECESSARY. <https://mtjuliet-tn.govbuilt.com>

ITEMS NEEDED FOR ABOVE GROUND POOL APPROVAL:

- Approval from Planning and Zoning (You will need to apply for a plot plan worksheet on the portal with Planning)
- Apply for a Plan Review Application on the city portal under Building and Codes
 - *This is where you will upload your site plan, electrical layout, copy of pool contract, pool alarm information, and fence information
- Once plans have been approved you may apply for your building permit and electrical permit under Building and Codes.

ITEMS NEEDED FOR AN IN-GROUND POOL AND STEALTH POOLS APPROVAL:

- Approval from Planning and Zoning (You will need to apply for a plot plan worksheet on the portal with Planning)
- Apply for a Plan Review Application on the city portal under Building and Codes
 - *This is where you will upload your site plan, pool diagram, manufacture specs of the pool equipment, pool alarm information, plumbing layout, electrical layout and gas layout.
- Once plans have been approved you may apply for your building, electrical, plumbing and gas permits.

Some tips about plans/drawings

- Site plans should include the location of the pool from a bird's eye view along with the fence and distances of the pool. It will also need to show your property lines that include distances from any accessory structures on the property.
- Electrical layouts should include the wire size, type and conduit size
- Plumbing layouts should show pipe size, type, return etc.
- Gas lines should be pressurized at 25psi or 1 1/2 times of the operating pressure