



# City of Mt. Juliet

## Planning & Zoning Department

### Mobile Food Vendor Registration Checklist

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Vendor Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner Phone: \_\_\_\_\_ Owner Email: \_\_\_\_\_

- |  |                |
|--|----------------|
| <input type="checkbox"/> Vendor Vehicle Photographs on File.                                 | Expires: _____ |
| <input type="checkbox"/> Vendor Vehicle Registration on File.                                | Expires: _____ |
| <input type="checkbox"/> Vendor Health Dept. License on File.                                | Expires: _____ |
| <input type="checkbox"/> Vendor Alcoholic Beverage License on File.                          | Expires: _____ |
| <input type="checkbox"/> Vendor Business License on File.                                    | Expires: _____ |
| <input type="checkbox"/> Vendor Certificate of Insurance on File.                            | Expires: _____ |
| <input type="checkbox"/> Vendor Vehicle proof of insurance on File.                          | Expires: _____ |
| <input type="checkbox"/> Vehicle Operator Driver License on File.                            | Expires: _____ |
| <input type="checkbox"/> State Fire Marshall Approval on File.                               | Expires: _____ |
| <input type="checkbox"/> Vehicle Operator Acknowledgement.                                   | Name: _____    |
| <input type="checkbox"/> Sales Tax Paid to The City of Mt. Juliet?                           | YES/ NO        |
| <input type="checkbox"/> Restroom Agreement needed per location. (If operating over 4 hours) |                |

Submit this completed form with all required documents to [planning@mtjuliet-tn.gov](mailto:planning@mtjuliet-tn.gov)

If you have questions regarding mobile food vendors, please call Planning & Zoning at (615) 773-6283