

# Annual Report

**James Maness**  
Mayor

**Bill Trivett**  
Vice Mayor/D-2 Commissioner

**Ray Justice**  
District 1 Commissioner

**Scott Hefner**  
District 3 Commissioner

**Jennifer Milele**  
District 4 Commissioner

**Kenny Martin**  
City Manager

# MEET OUR ELECTED BODY

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**James Maness**  
Mayor



**Ray Justice**  
District 1  
Commissioner



**Bill Trivett**  
Vice Mayor/District 2  
Commissioner



**Jennifer Milele**  
District 4 Commissioner



**Scott Hefner**  
District 3 Commissioner



# Most Noteworthy

## Happy 50th, Mt. Juliet

Mt. Juliet celebrated its 50th year of incorporation in 2022. Celebrate Mt. Juliet Presented by Volunteer State Bank at Charlie Daniels Park saw more than 12,000 residents celebrate 50 years on July 16th.

## Mt. Juliet Road Bridge

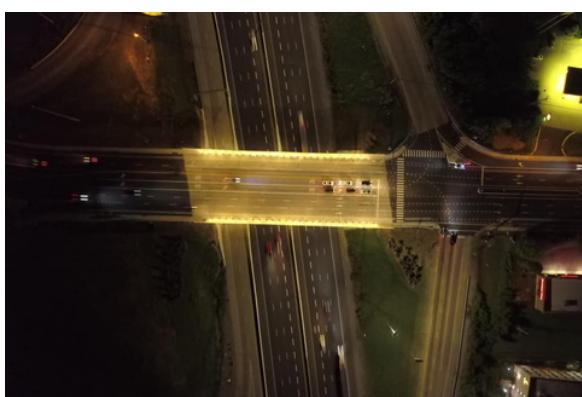
Bridge construction along Interstate 40 at State Route 171 (Mt. Juliet Road) was completed in July. More than \$6 million was invested in this project. The additional lane northbound now brings the bridge to seven lanes, which will reduce congestion and most importantly improve safety.

## Providence Parkway Extension

The modern connector roadway between Central Pike and S. Mt. Juliet Road was opened to the public in August. As Providence Central develops, the roadway will eventually expand to be a five-lane facility between Central Pike and S. Mt. Juliet Road to meet capacity demands.

## Cedar Creek Greenway

The nearly one mile greenway from Charlie Daniels Park to Golden Bear Gateway debuted in December. The pedestrian bridge and picturesque creek make this one of a kind in Mt. Juliet.

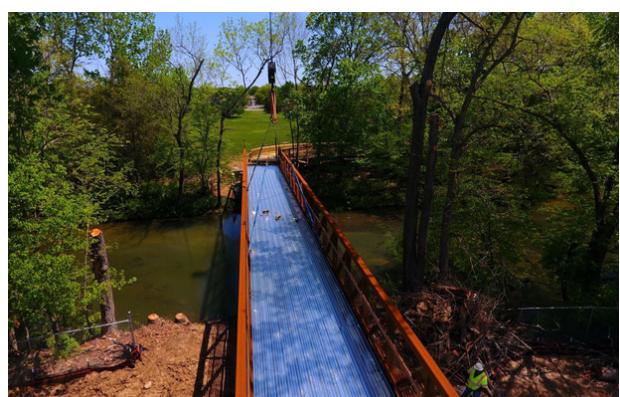


## City of Mt. Juliet begins EMS transport effort within Fire Department

This will help address the almost 3,000 calls for service (85 percent of which are medical in nature). We will have an Advanced Life Support (ALS) 911 response ambulance in each of our three stations. The total EMS budget is \$1.8 million for the fiscal year 22-23.

## Sales Tax Growth

The City continues to see strong growth in sales tax. The total for fiscal year 2021-2022 was \$18.2 million, an increase of 13% over fiscal year 20-21. February 2022 saw the highest monthly revenue collected in city history, bringing in more than \$2 million.



# Public Works



- Managed over 30 capital projects including transportation, sewer, stormwater, and buildings worth a total of \$31.6 million.
- Diverse department that oversees capital projects, development projects, stormwater, sewer, traffic signals, streets maintenance, and many more minor items.

## Our Goals

1

Kick off the Stormwater Utility and start to implement staffing and projects

2

Construction on the roundabout at S. Greenhill and Willoughby Station gets underway

3

The Stoner Creek sewer interceptor project will have substantial work completed

4

Start other transportation projects such as the ITS project along Mt. Juliet Road, Lebanon Road Sidewalks - Phase II, and the slip ramp on Lebanon Road at Golden Bear Gateway

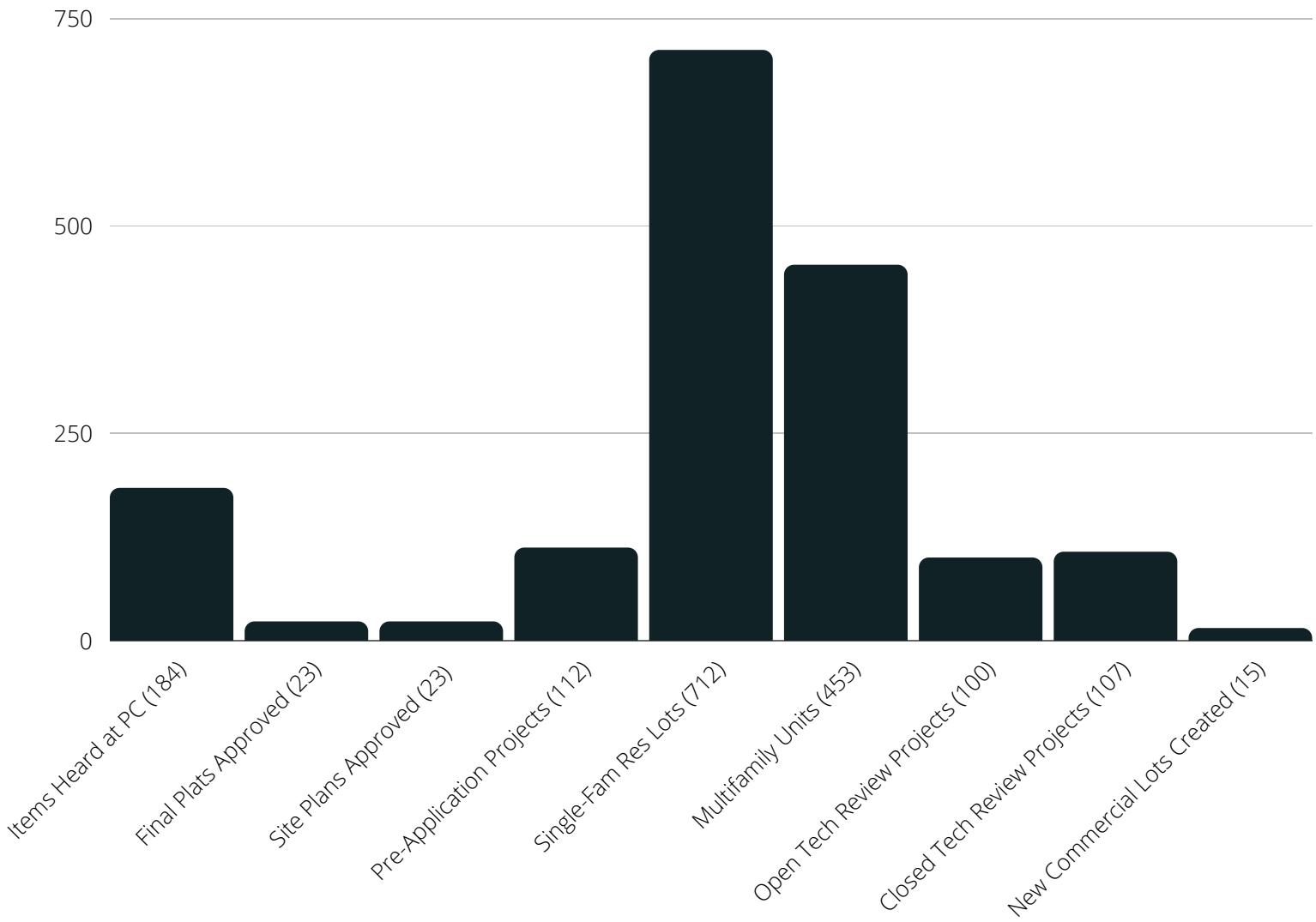
# City Planning and Zoning

## What Stands Out

- The mission of the Planning Department is to work collaboratively with developers, utilities, other agencies, and our citizens to guide growth and development, protect our history and integrity, and promote an equitable and sustainable city accessible to all of our residents.
- We are small but mighty! We are a very busy department and despite our size we accomplish BIG things.
- We take pride in customer service. Our citizens, deserve transparency, responsiveness, and accurate information being given to them.
- We love Mt. Juliet, and it shows through our expectations for proposed developments.

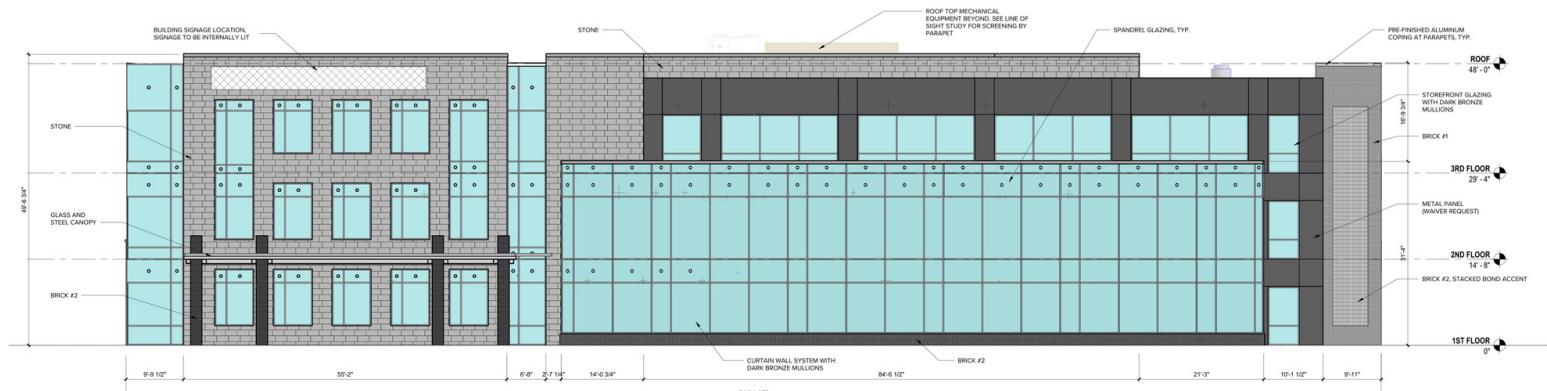
## What's Ahead

- Adopt an expanded Urban Growth Boundary
- Update Future Land Use Plan for expanded UGB, as well as current plan
- Update Food Truck Ordinance
- Amend Sign Ordinance



# B E F O R E E

WAIVER REQUEST: METAL PANEL ON NORTH AND  
EAST FACADE. APPROX. 8.3% OF OVERALL  
MATERIALS EXCLUDING GLAZING



**1 NORTH ELEVATION (FRONT)**

A large, stylized ampersand symbol, rendered in white on a black background. The symbol is composed of thick, rounded lines that intersect to form the ampersand shape.

# A F T E R



# NEW Businesses

**Holiday Inn Avid Hotel**

**Pop Shelf**

**Gotcha Poke Bowl & Bubble Tea**

**Once Upon A Time By Amy**

**Mixed Grill Gyros**

**Nashcards**



**LoveSac**

**Stoner Creek Elementary**

**Tint World**

**Indulgence Salon & Medi Spa**

**Graze Craze**

**BLUSH Boot Camp**



# NEW Businesses

Andrews Cadillac

Dunkin Donuts

Jeremiah's

Barrel House

Eurofix

Southern Grace Boutique



Ferguson Bath, Kitchen & Lighting Gallery

American Eagle Outfitters

Heritage Medical Building

Paper Mill

Nobu Restaurant

Iron Fit



The City's Finance Department serves as a central hub for all city departments. The department oversees payroll for the city's 250+ employees ensuring accurate and timely payments and reporting of wages and deductions. The Finance Director works with all department heads to create a balanced and fiscally conservative yearly budget. The department also provides budget control through purchase orders and payments to all city vendors. The department oversees property tax for residents as well as sewer billing, providing excellent customer service to 14,000 customers. The director also ensures revenues and expenditures are reported accurately and there are adequate internal controls to properly safeguard taxpayer funds.

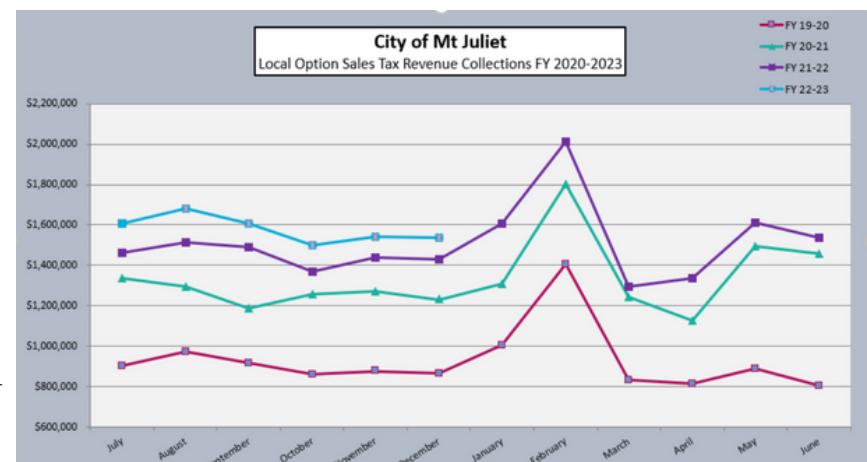
#### Fiscal Year 2022 Audited Financial Statements:

The City received an unqualified opinion on the fiscal year 2021-2022 audited financial statements with no findings. This is the highest opinion the city can receive. Governmental Fund revenues exceeded \$49.4 million while expenditures totaled \$36.3 million allowing for an overall increase to fund balances of \$13 million for a total of \$76.2 million. Included in that total is a \$9.7 million increase in the General Fund balance for a total of \$62.6 million. The City Sewer Fund had operating revenues of \$8.5 million and expenses of \$7.8 million for a reported income of \$652 thousand. Other net revenues and capital contributions totaled \$5.5 million allowing for a change in net position of \$6.1 million.



#### Sales Tax Growth:

The City continues to see strong growth in sales tax. The total for fiscal year 2021-2022 was \$18.2 million, an increase of 13% over fiscal year 20-21. February 2022 saw the highest monthly revenue collected in city history, bringing in just over \$2 million. Current fiscal year revenues have continued to rise and bring record revenue to the city.



# Our Finance OVERVIEW



## DID YOU KNOW?

-  Crimes Against Persons is down 10%, which is the lowest it has been since 2018.
-  Crimes Against Property is down 20% (lowest since 2016).  
Downward trend started when Guardian Shield LPR implemented.
-  Guardian Shield LPR, since installation in April 2020, has led to 144 stolen cars, 102 wanted people, 63 stolen plates, 5 stolen trailers, 4 missing adults, and 5 missing/runaway juveniles.
-  Department is at full-staff with 75 police officers, which is very rare for all other police department's around us.



## FUTURE EXPECTATIONS

- Continued effort to reduce crashes
- Continued strategic plan execution of growth plan to add 4-6 additional police officers
- Break ground new headquarters, near 44,000 square feet
- Implement emergency medical dispatching for city's new EMS service
- Hire Mental Health Specialist through grant
- Identify investigator for Operation Light Shine grant to target child exploitation crimes



## ACHIEVEMENTS

- Improved ISO Rating from 5 to 3
- Purchased three used units and ordered three new to be delivered 2024 for EMS unit
- Added EMS Chief/Administrative Assistant to staff
- Purchased new engine for Station #2



# Our Goals

1

Begin searching for Station number four on Golden Bear Gateway.

2

Continue support for Fire Marshal and Community Risk Reduction efforts

3

Add staff and PRN employees for stations & medical units

4

Improve ISO with station number two online.

# Parks and Recreation

## 50th Anniversary

Charlie Daniels Park hosted the Celebrate Mt. Juliet 50th Anniversary Presented by Volunteer State Bank where more than 12,000 came to celebrate, the largest attended city function to date. Daryl Worley headlined the event.

## Golden Christmas Parade

The Golden Christmas Parade celebrated 50 years of incorporation while also recognizing past Mayor's. More than 100 floats entered the parade for what was the largest attended parade in city history.

## New Permanent City Christmas Tree

The City planted a 20-30 foot Norwegian Spruce at RTA with the help of Needham's Nursery. This will be permanent and serve as the center of our annual Christmas Tree Lighting sponsored by Shiloh Baptist Church.



## Walk The Walk

Cedar Creek Greenway debuted to the public in December featuring the new pedestrian bridge and an almost mile long walk. It features three long boardwalks and offers a great view of Cedar Creek. It will one day connect to Jackson Hills.

## Mundy Park upgrade

Mundy Park added four new pickleball courts for the fastest growing sport in the world. Three new tennis courts have been added as well with 53 additional parking spots.



# Human Resources

## **Compliance was completed and on time**

- 1095 & 1094 – Completed for all eligible employees (Benefit forms for tax filing)
- Drug Free TN Certification with the State 2/2022 (5% savings on W/C Premiums)
- Quarterly Random Drug Testing
- OSHA 300 reporting and Posting 2/2022 thru 4/2022
- Title VI Coordinator Certification completed 11/2022 Affidavit & Assurance
- Open Records Coordinator – completed over 100 records requests for TN Citizens
- Risk Management - Filing of claims for Auto, Property, Liability, W/C and Legal Suites
- Post Meeting Notices for all City Boards, on MJ TV and City website

## **Employee Relations – Benefits – Events-Performance Management-Training**

- OSHA and Safety Training held for employees – Key Risks Support
- Compensation surveys completed by HR with Burris & Thompson & MTAS
- Updated Onboarding Process for new hires
- Employee Personnel Handbook review and update. Completed
- Policy Review and Update 11/2022
- Events: Service Awards Banquet, holiday meals, Employee of the Month, Chili Cook Off,
- Open Enrollment in June for all Employees (completed thru the Paycor System)
- Manage all Department Training Requests
- Maintain HRIS System and Personnel Files
- Orientation and Recruiting of all New Hires. (53 New Hires in 2022)
- Performance Review Process and Merit Bonus spreadsheet completed. Avg 2% COLA
- 235 Full time employees. New hires – 53, Terms - 26. Several were seasonal Park employees

## **2023 Goals - Human Resource & Risk Management**

- Move to a Centralized Safety Committee to improve on W/C incidents and auto accidents by identifying root causes and implement measures to lower the number of accidents recorded. This also lowers costs for premiums
- Transition to new HRIS system that will dramatically increase efficiency in employee onboarding, payroll, and reporting as well as centralizing/streamlining interdepartmental communication
- Ensure that employees and their families receive the very best benefits possible, for the renewal in July 2023
- Reduce turnover through continuous coaching, training, and professional development
- Implement an Open Records Request software platform which will greatly simplify how requests are received and tracked for both the requester and responsive City staff members

Membership of SHRM and MT-SHRM

Membership of IPMA - Board of Director Member for Tennessee Personnel Management Association

# MEET OUR TEAM

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**Kenny Martin**

City Manager/  
Economic  
Development



**James Hambrick**

Chief of Police



**Rocky Lee**

Parks Director



**Sheila Luckett**

Deputy City Manager /  
City Recorder



**Jamie Luffman**

Fire Chief



# MEET OUR TEAM

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**Travis Taylor**

Director of  
Information  
Technology



**Andy Barlow**

Director - Public  
Works and  
Engineering



**Dana Hire**

Finance Director



**Jennifer Hamblen**

Planning Director



**Mark Kirk**

Chief Building Official



**Lynn Gore**

HR Director



**Marty Potts**

City Liaison / Ombudsman