

## **Mt. Juliet Special Events Beer Permit Rules**

1. Applications in writing for special events must conform to all requirements and procedures of the Beer Board.

(a) The Beer Board of the city is authorized to issue special event permits to persons for special events.

(b) The application for the special event permits shall state the location of the premises upon which alcoholic beverages shall be served and the purpose for the request of the license. The fee for each special event permit shall be one hundred dollars (\$100.00).

2. Any person conducting a special event, during which beer is to be sold, shall provide written application to the Beer Board, with a copy to the City Attorney, Chief of Police and the City Recorder, of the intent to conduct such a special event. The application shall be provided in a timely fashion, at least fourteen (14) days prior to the Beer Board's next meeting. The application required by this part shall include, but not necessarily be limited to, the following information or conditions:

- a. Date and time of the special event. Any changes in dates (including rain dates) will need to be approved by the Beer Board and Chief of Police.
- b. The sponsor of the special event;
- c. The specific location where any beer is to be sold;
- d. Plans for controlling who has access to attend the special event;
- e. Plans for containing event (entrance and exits must be controlled and monitored);
- f. Plans for proposed temporary closure of public rights-of-way;
- g. Plans for security and policing of the special event; recommendation of one (1) security officer per one hundred (100) event goers anticipated, the number of officers required could be increased or decreased at the direction of the Mt. Juliet Beer Board for any event. The reasons for the increase or decrease could be, but is not limited to layout of event, expected attendance, weather, public access, and safety and security concerns.

- h. The anticipated number of persons attending the special event;
- i. Plans for clean-up of the site after use;
- j. Provisions for sanitary facilities and for safety inspection, as determined to be necessary by the fire and building and zoning departments;
- k. Proof of adequate insurance, which will indemnify and hold the city, as well as its elected officials and employees, harmless from any and all claims of liability.
- l. Written permission from the land owner specifically giving permission to hold the event and to serve beer for the date specified.
- m. Evidence that the special event permittee has procured comprehensive general liability insurance to cover the occasion. Such insurance shall name the City of Mt. Juliet as an additional insured and include a clause indemnifying and holding the City, as well as its elected officials and employees, harmless from any and all claims of liability. The insurance shall be a minimum amount of one million dollars (\$1,000,000).
- n. The Beer Board may request any other information it deems necessary in order to make an appropriate decision on the permit request.
- o. The Beer Board may also, at its discretion, set additional conditions as a part of granting the special event permit.

The City will reserve the right to immediately revoke permission and to suspend or terminate the special event or any portion of it if any of the elements of the permit are violated.

I, \_\_\_\_\_, on behalf of  
(name of person applying for special event permit)  
\_\_\_\_\_, hereby apply for a  
(name of sponsoring organization/business)

for a permit as stated above, and agree to comply with all permit requirements, conditions as stated above. I agree to comply with all City ordinances. I understand that for public safety this event may be monitored by the Mt. Juliet Police Department.

By \_\_\_\_\_  
(Applicant/Representative)

By \_\_\_\_\_  
(Sponsoring organization/business)